

**Minutes From a Meeting of the Concordia Council on
Student Life**

Held on April 5, 2002

Hall 769 10:00am SGW Campus

PRESENT: Dr. D. Boisvert, Chair, Ms J. Hackett, Secretary, Mr. P. Blais, Mr. Ms C. Costello, R. Côté, Ms M. Drew, Ms A. Kerby, Mr. A. Gagnon, Dr. S.M. Graub, Mr. B. Hamideh, Mr. A. Igdebeli, Dr. J. Jans, Ms O. Maibroda, Mr. M. Nimchuk, Dr. F. Shaver, Mr. W. Curran, Ms P. Greco, Ms L. Toscano

DELEGATES: Ms D. Gleason represented Ms K. Hedrich, Mr. J. St. Amour represented Ms C. Boujaklian, Mr. D. Dumoulin represented Mr. J. Brisbois

ABSENT WITH REGRETS:, Ms L. Lipscombe, Ms N. Ngoya, Mr. L. Lawton

ABSENT: Ms B. Stewart, Ms G. Pagé, Mr. R. Al-Hadad, Mr. R. Luppicini

GUESTS: Ms C. Fortier, Mr. N. Lanthier

1. APPROVAL OF AGENDA

Dr. Boisvert asked that the item Director of Student Life Relations be added under New Business as 8.2. Council had no objection.

A motion to approve the agenda as amended was carried unanimously.

2. REMARKS FROM THE CHAIR

Dr. Boisvert reminded Council that tonight was the annual CCSL Student Life Awards and encouraged all to participate in this important event. He took the opportunity to inform Council that both Dr. J. Jans and Mr. P. Blais were recipients of awards and offered his congratulations on behalf of Council. Dr. Boisvert also took the opportunity to congratulate the CSU for the way in which the elections were conducted and also to extend best wishes to the new executive.

3. APPROVAL OF MINUTES FROM THE MEETING OF March 1, 2002

A motion to approve the minutes was carried unanimously

4. BUSINESS ARISING FROM THE MINUTES

4.1 Poster Policy

Dr. Boisvert drew Council's attention to the distributed draft poster policy. Ms Kerby, seconded by Dr. Graub, moved the adoption of the policy. Dr. Boisvert asked for comments from Council.

Patrice Blais again reiterated the importance of a "warning" before fines are levied against a student organization and asked that this point be included in the policy. It was understood that this "warning" does not apply to damage charges.

With respect to point #4 (page) 2, the question was asked who determines what is discriminatory. Dr Boisvert explained that historically that clause has always been included in the policy. The university does not condone censorship. However, there are procedures in the University's Code of Rights and Responsibilities to follow should a complaint be lodged. Mr. Lanthier asked who was responsible for handling complaints. Dr. Boisvert said either his office or the Office of Rights and Responsibilities addresses complaints.

Mr. Blais also expressed concern that the "exceptional posting" may not be adequate for elections, etc. He and Dr. Bosivert agreed that discussions should happen between the CRO of the elections and the university so that problems can be averted.

Mr. Lanthier again reiterated that the reason for strict rules concerning posters on walls, etc was for fire and safety reasons only.

After a lengthy discussion, Dr. Boisvert agreed to revise the poster policy and table it for approval at the May 5, 2002 meeting. He will take into account the specific concerns or revisions raised by Council below:

Scope: On the first line delete "specifically the Hall Building on the SGW Campus"

Policy: points #1, #2, #5 and #7

These points should be revised to reflect the following: The authorized posting offices will be the Umbrella organizations: CSU, GSA, CACS, AEGIC, ASFA, FASA. Each umbrella organization will be responsible for authorizing up to 75 posters for their organizations only.

Policy: point #2

Replace "individuals" with "members of the university community"

Policy: point #4

Add "of Rights and Responsibilities" to Code

Exceptional Posting 12 ii

Remove the line "Posters larger than 11" x 17" shall be removed in accordance with section (9) of this policy"

Exceptional Posting 12 iv

Revise this point to include a 24-hour warning before a charge is assessed.

Exceptional Posting 12 vi

The 2nd point should read "Posting shall be limited to only (1) poster **per event/candidate** per wall by the escalators of the hall Building; such posting must be done at least four (4) feet from the escalators of the Hall Building.

4.2 Update on After Hour Passes

Mr. Nimchuk indicated that the issue of students' access to labs after hours has been solved by his Faculty, Engineering & Computer Science, in conjunction with the Department of Security.

Mr. Dumoulin explained that the after-hours pass does not translate into 24-hour access to the university. A system is in place whereby a Dean, Chair or umbrella association may submit to Security a list of persons who require access to a building or offices after hours. Mr. Dumoulin reiterated that exact information (names, dates, times, etc) must be included with the request. Mr. Blais said that CSU has run into problems with Security personnel who did not have knowledge of any CSU after-hour authorization pass and consequently did not allow access after-hours to CSU students. Mr. Dumoulin said student groups usually deliver after-hour requests by hand or by fax. He said the Security Office tries to process these requests as quickly and as efficiently as possible. However he admitted that errors could occur especially in their very busy environment.

Mr. Blais raised the issue of easier access after hours to the university by graduate students. Ms Maibroda informed Council that when she is in the building after hours she must sign in and out with Security. Access by graduate students is not carte blanche. Dr. Boisvert also pointed out that more research work is required and expected of graduate students. As

well graduate students often have their own offices or labs. However, he reiterated that no one (staff, faculty or students) has a right to use the university or their offices as an apartment or a hotel.

4.3 Update on Refund Statistics

Mr. Côté distributed a chart prepared by his office detailing the refund statistics for the last two years for both the Capital Campaign Fee and the Administrative Fee. Mr. Blais thanked Mr. Côté for his report. He noted the increase in refunds to students and felt this increase was due to increased publicity and outreach. However, he felt that there were still students in financial need who were not aware of the refund procedure. He asked when refund forms would be available for the coming academic year. Mr. Côté said the forms should be available shortly. He will verify this information and report back at the next CCSL meeting.

5. REPORTS AND ITEMS OF INFORMATION

Ms Kerby spoke briefly about the Homestay Program. Through this program international students stay with a "host family" for a couple of weeks in August. Past experiences have proven both rewarding and beneficial for both the host and the international student. Ms Kerby asked that the following information be included in the minutes:

WUSC needs homestay hosts

Every year, the Education and Training section at WUSC welcomes a group of students who have come from the developing world to study at various Canadian colleges and universities. WUSC is currently seeking Homestays for students arriving in the month of August to help them adapt to the culture of their new city and country. The homestay host provides the student with room and board for a period of 7-10 days in late August 2002. In return, the host receives a \$250 honorarium to cover the cost of food and incidentals. During the homestay, students seek out and secure their accommodations for the upcoming school year.

If you are interested in participating in WUSC's Homestay Program and would like more information, please call their toll-free number at 1-800-267-8699 or contact Sonia Mirchandani at (613) 761-3647.

Ms Kerby said that Ms P. Hardt (848-3516) in the International Students Office also had information on the program.

6. STUDENT LIFE ISSUES

With respect to the “clock situation” at Concordia, Dr. Boisvert informed Council that he had received confirmation from Ms Boujaklian that the master clock system as well as the clocks in the Hall, AD and CC buildings will be replaced during the summer months. This could well signal the end of the “clock saga”!!

Mr. Blais asked for an update on the funding for tuition waivers (Recognition of Student Participation in University Governance). Dr. Boisvert indicated that he had not received a response from the Rector’s Office. However, he said that as a moral commitment had been made by CCSL to support this endeavor, he confirmed that this issue would be re-discussed with his directors. A funding proposal will be tabled for information of Council at the May meeting.

Mr. Igdebeli commented strongly on the disgusting state of the washrooms in the university. Not only was this a health issue but it also reflected badly on the university. As Ms Boujaklian was not present at the meeting, Dr. Boisvert asked that Facilities Management make a report on the state of the washrooms at the May meeting.

7. REPORT FROM THE CHAIR OF THE RECREATION & ATHLETICS BOARD

It was noted that in light of the resignation of Mr. H. Zarins on March 15, 2002, Mr. L. Lawton was appointed Interim Director. Mr. Côté took this opportunity to thank Mr. Zarins for his years of work at the university and to wish him well.

The Recreation & Athletic Review Committee is expected to complete their work in late May or June. Mr. Côté confirmed there will be significant changes in the unit and the Board will be involved in this process.

There will be a call for nominations for the Board in the spring. Mr. Côté reiterated the importance of student participation on this Board.

8. NEW BUSINESS

8.1 CSU Off-Campus Housing and Job Bank Annual Report 2001-2002

Dr. Boisvert drew Council’s attention to the distributed report. He noted that the CCSL subsidy was erroneously listed as \$26,000. The subsidy is

actually \$20,600. He reminded Council that this subsidy is transferred to the CSU only upon approval of the year-end report by CCSL.

As the subsidy from CCSL is substantially higher than the contribution from CSU, Dr. Shaver asked whether the name of the service should reflect the contribution from Student Services.

There was concern expressed by council with respect to the following:

- Financial information was incomplete, unclear and contained errors
- Statistical information was vague, unclear in intent and misleading
- The report did not contain goals, achievements, analysis or the name of the person(s) who prepared the report

Council felt this report as submitted did not justify the expense of this service and did not feel they could approve the transfer of the total subsidy. Council asked whether a proper report could be submitted for the first CCSL meeting in the fall. Half the subsidy could then be transferred now and the balance upon approval of the revised annual report at the fall meeting. Mr. Blais appreciated the concerns expressed. However, he explained that the full-time coordinator left March 31st and that has been problematic. He reiterated that as their "peak" period is approaching, it would be extremely detrimental to the service if the funding was not approved at this time.

After a lengthy discussion Council agreed upon the following:

- The Off-Campus Housing & Job Bank Coordinator will be present at the May CCSL meeting to speak about the service and answer questions.
- The Coordinator will supply Council with actual figures with respect to statistics for this meeting.
- The full amount of the subsidy would be released in May.
- Mr. Blais will ensure that a detailed, complete annual report for 2001-2002 will be submitted to CCSL by July 2002.
- CCSL will now require **two** reports from the Off-Campus Housing and Job Bank: an interim report submitted in December and a final report Submitted in May.

Council agreed that the CCSL subsidy for the Off-Campus Housing and Job Bank will **not** be released in the future until a comprehensive interim report and annual report have been received and approved by CCSL. These reports will contain goals, objectives, analysis, complete statistics (with real numbers) and detailed budget information.

9. NEXT MEETING: Friday, May 3, 2002 10:00am Location AD 131
(Loyola Campus)

10. TERMINATION OF MEETING:

A motion to terminate the meeting was made by Ms Costello and seconded by Dr. Graub.